



REGULAR COUNCIL MEETING AGENDA
 April 23, 2013 at 7:30pm
 George Fraser Room, Ucluelet Community Centre
 500 Matterson Drive, Ucluelet, BC

CALL TO ORDER:	
ADOPTION OF MINUTES: April 9, 2013 Regular Council Minutes April 15, 2013 Special Council Minutes	
PUBLIC INPUT, DELEGATIONS & PETITIONS: D-1 West Coast Aquatic Jennifer Spencer, West Coast Aquatic D-2 Clayoquot Biosphere Trust Marcie DeWitt, CBT	
CORRESPONDENCE: C-1 National Day of Mourning, April 28, 2013 Dave Warrender, President, Port Alberni and District Labour Council	
INFORMATION ITEMS: None	
REPORTS: R-1 Expenditure Voucher G-08/13 Jeanette O'Connor, CFO R-2 Sign Variance Permit for Lot 1, Plan 860202, District 9, "The Moorage" 1917 Peninsula Road and 1020 Lyche Road John Towgood, Planning Assistant R-3 Recreation Commission Minutes March 13, 2013	

LEGISLATION:

BR-1 Ucluelet Marine Debris Reserve Fund Bylaw 1153, 2013

Karla Robison, Manager of Environmental and Emergency Services

B-1 Ucluelet Marine Debris Reserve Fund Bylaw 1153, 2013 (up to three readings)

COM-1 COUNCIL COMMITTEE REPORTS

Councillor Dario Corlazzoli *Deputy Mayor October-December*

- ◆ Coastal Community Network
- ◆ Fisheries
- ◆ Signage Committee
- ◆ Ucluelet Chamber of Commerce
- ◆ Ucluelet Recreation Committee (*alternate*)
- ◆ Wild Pacific Trail

Councillor Geoff Lyons *Deputy Mayor April-June*

- ◆ Central West Coast Forest Society
- ◆ Food Bank on the Edge
- ◆ Local Marine Advisory Committee
- ◆ Ucluelet & Area Historical Society
- ◆ Clayoquot Biosphere Trust Society (*alternate*)
- ◆ West Coast Multiplex Society

Councillor Sally Mole *Deputy Mayor July-September*

- ◆ Harbour Advisory Commission
- ◆ School Liaison (*alternate*)
- ◆ Ucluelet & Area Child Care Society
- ◆ Ucluelet Affordable Housing Society
- ◆ Ucluelet Recreation Commission
- ◆ Vancouver Island Regional Library (*alternate*)
- ◆ Westcoast Community Resources Society

Councillor Randy Oliwa *Deputy Mayor January-March*

- ◆ Parent Advisory Committee/Public School Liaison
- ◆ Sea View Senior's Housing Society
- ◆ Ucluelet Volunteer Fire Brigade
- ◆ Ucluelet/Provincial Emergency Program
- ◆ Vancouver Island Regional Library Board

Mayor Bill Irving

- ◆ Alberni-Clayoquot Regional District
- ◆ Pacific Rim Harbour Authority
- ◆ Aquarium Board

LEGISLATION:

BR-1 Ucluelet Marine Debris Reserve Fund Bylaw 1153, 2013

Karla Robison, Manager of Environmental and Emergency Services

B-1 Ucluelet Marine Debris Reserve Fund Bylaw 1153, 2013 (up to three reading)

COM-1 COUNCIL COMMITTEE REPORTS

Councillor Dario Corlazzoli *Deputy Mayor October-December*

- ◆ Coastal Community Network
- ◆ Fisheries
- ◆ Signage Committee
- ◆ Ucluelet Chamber of Commerce
- ◆ Ucluelet Recreation Committee (*alternate*)
- ◆ Wild Pacific Trail

Councillor Geoff Lyons *Deputy Mayor April-June*

- ◆ Central West Coast Forest Society
- ◆ Food Bank on the Edge
- ◆ Local Marine Advisory Committee
- ◆ Ucluelet & Area Historical Society
- ◆ Clayoquot Biosphere Trust Society (*alternate*)
- ◆ West Coast Multiplex Society

Councillor Sally Mole *Deputy Mayor July-September*

- ◆ Harbour Advisory Commission
- ◆ School Liaison (*alternate*)
- ◆ Ucluelet & Area Child Care Society
- ◆ Ucluelet Affordable Housing Society
- ◆ Ucluelet Recreation Commission
- ◆ Vancouver Island Regional Library (*alternate*)
- ◆ Westcoast Community Resources Society

Councillor Randy Oliwa *Deputy Mayor January-March*

- ◆ Parent Advisory Committee/Public School Liaison
- ◆ Sea View Senior's Housing Society
- ◆ Ucluelet Volunteer Fire Brigade
- ◆ Ucluelet/Provincial Emergency Program
- ◆ Vancouver Island Regional Library Board

Mayor Bill Irving

- ◆ Alberni-Clayoquot Regional District
- ◆ Pacific Rim Harbour Authority
- ◆ Aquarium Board

NEW BUSINESS:	
PUBLIC QUESTION PERIOD:	
ADJOURNMENT	
RESOLVE INTO CLOSED SESSION <i><u>Notice:</u> This meeting may be closed to the public only where items for consideration meet the requirements of Section 90 of the Community Charter.</i>	

DISTRICT OF UCLUELET
Minutes of the Harbour Authority and Regular Council Meeting
held in the George Fraser Room, 500 Matterson Drive,
Ucluelet, BC on April 09, 2013 at 7:30 pm

COUNCIL PRESENT:

Mayor Irving
Councillor Corlazzoli
Councillor Lyons
Councillor Mole
Councillor Oliwa

STAFF PRESENT:

Andrew Yeates, CAO
Morgan Doslall, Recording Secretary

CALL TO ORDER:

Mayor Irving called the meeting to order at 7:30 pm.

APPROVAL OF MINUTES:

Moved by Councillor Corlazzoli, seconded by Councillor Lyons to adopt the March 26, 2013 Regular Council minutes as presented.

CARRIED

ERRORS OR OMISSIONS:

Moved by Councillor Lyons, seconded by Councillor Mole to amend the March 26, 2013 Regular Council minutes by replacing "to allow Councillor Lyons..." with "to authorize Councillor Lyons..." in New Business section.

CARRIED

BUSINESS OUT OF MINUTES:

- ❖ The Bay Street Water Treatment Facility contract award has a term of 60 days and expires on April 19, 2013.
- ❖ Staff has developed a Special Event Permit application, which was reviewed by Councillor Mole.

PUBLIC INPUT, DELEGATIONS & PETITIONS:

None

CORRESPONDENCE:

C-1 National Public Works Week Participation Request
David Sparanese, President PWABC

Moved by Councillor Irving, seconded by Councillor Lyons to receive correspondence and declare that Public Works Week will take place May 19 - 25, 2013.

CARRIED

C-2 Seaview Seniors' Housing Society Fee Waiver Request
Susan Payne, Secretary of SSHS

Moved by Councillor Lyons, seconded by Councillor Oliwa to receive correspondence for discussion and approve the request to waive all fees for UAC hall rental for the 'Spring Fling' on May 18, 2013.

CARRIED

C-3 Ucluelet & Area Childcare Society Lease Request
Sarah Hagar, Chair of UACS

Moved by Councillor Mole, seconded by Councillor Corlazzoli to receive correspondence and move item to Committee Reports for discussion.

CARRIED

INFORMATION ITEMS:

I-1 Derelict/Abandoned Vessels in Canada Report
Shelia Malcolmson, Chair of Islands Trust Council

I-2 Thank You Letter regarding Coast Guard Closure
James Moore, M.P., Minister Responsible for B.C.

Moved by Councillor Corlazzoli, seconded by Councillor Lyons to receive information items I-1 and I-2.

CARRIED

I-1:

Moved by Councillor Lyons, seconded by Councillor Mole that the District of Ucluelet write a letter of support on behalf of the Island Trust to the Federal Ministry of Transport, and mentioned CC's, in support of their argument.

CARRIED

REPORTS:

R-1 Expenditure Voucher G-07/13
Jeanette O'Connor, CFO

Moved by Councillor Corlazzoli, seconded by Councillor Lyons to receive Expenditure Voucher G-07/13.

CARRIED

R-2 Development Permit for Roman's Restaurant
John Towgood, Planning Assistant

Moved by Councillor Corlazzoli, seconded by Councillor Oliwa to receive the Development Permit report and to refer it back to staff for approval by the Board of Variance before it is brought back to Council.

CARRIED

Mayor Irving requests that this report be brought back to Council as quickly as possible.

LR-1 Application for Summer Music Festival - Otalith
Abby Fortune, Director of Parks & Recreation

Moved by Councillor Lyons, seconded by Councillor Oliwa to receive the Summer Music Festival report and approve the Special Events Permit application for the Otalith Summer Music Festival.

CARRIED

LR-2 Safety Hazard Sidewalk Report

Warren Cannon, Acting Superintendent of Public Works

Moved by Councillor Corlazzoli, seconded by Councillor Oliwa to receive the Safety Hazard Sidewalk report for discussion.

CARRIED

LR-3 Road Conditions and Costing of Paving Projects

Warren Cannon, Acting Superintendent of Public Works

Moved by Councillor Lyons, seconded by Councillor Mole to receive the Road Conditions report for discussion.

CARRIED

LEGISLATION:

None

COMMITTEE REPORTS:

Councillor Dario Corlazzoli

Signage Committee

- Work is underway with installation date set by end of May 2013.
- Three-phase project: Phase 1 - Junction sign, Phase 2 - Replacement of beach access and directional signs, Phase 3 - Replacement of green business signs, final directional signs and, budget permitting, informational kiosks.

Councillor Geoff Lyons

Central West Coast Forest Society

- Funding has been approved.

Ucluelet & Area Historical Society

- Last meeting April 8, 2013.
- Currently working on their business plan for use of the Coast Guard house (when and if the transfer is received), and getting historical signs for around Ucluelet.
- Society is hosting a Mother's Day plant sale on May 11, 2013 at UCC Hall.

Clayoquot Biosphere Trust Society (alternate)

- Last meeting March 27, 2013.
- Funds have increased to \$200,000 in the past two months.
- AGM date is May 22, 2013.
- Awarded \$67,000 to 21 of 30 applications this year.

West Coast Multiplex Society

- AGM date is April 23, 2013.
- Society is looking for volunteers for their various new sub-committees.

Budget Committee (chair)

- Council will do a final review of budget next week.
- Budget will go to public input session on April 23, 2013 at 6:30 pm
- Budget is slated for up to three readings at the Regular Council meeting on April 23, 2013. The budget can be amended prior to final adoption, which must be done by May 14, 2013.

Councillor Sally Mole

Harbour Advisory Commission

- Met April 4, 2013.
- Recommended developing a reserved berthage policy, as none previously existed and Commission wanted one in place before new season starts.

Ucluelet & Area Child Care Society

- Last meeting April 2, 2013.
- Councillor Mole met with staff and representative from UACCS to discuss lease, and will be ready to hopefully sign new lease at next meeting on April 24, 2013.
- Society hired a new manager; start date is April 15, 2013.

Ucluelet Affordable Housing Society

- Met April 4, 2013.
- Society is working with a consultant on developing a needs assessment and implementation process.

Coming Together Forum

- Met April 3, 2013 with representatives all over Vancouver Island.
- Council can expect a report on discussions and outcomes of forum in June 2013.

Moved by Councillor Mole, seconded by Councillor Corlazzoli to work with staff to create a policy for reserved berthage in District of Ucluelet harbours.

CARRIED

Councillor Randy Oliwa

Parent Advisory Committee/Public School Liaison

- School Board meeting held April 9, 2013.
- Toured facility to view new improvements after joint collaboration between District of Ucluelet and SD70 in obtaining grants for said improvements.
- Received a letter from the teachers and PAC concerned over permanent loss of Vice Principal position and additional 0.1% budget cutback coming this year.

Sea View Senior's Housing Society

- Hosting 'Spring Fling' at UCC Hall on May 18, 2013.
- Society thanks staff for their assistance with parking lot lighting and continued cooperation in joint activities.

Vancouver Island Regional Library Board

- Regional District will meet with CAOs to discuss community library issues.
- Councillor Oliwa will attend as VIRL representative for District of Ucluelet.

Moved by Councillor Oliwa, seconded by Councillor Corlazzoli to work with staff to write a letter to School District 70 reinforcing the positive assets of Ucluelet as a great place to raise a family with a growing student population, and disappointment in the budget cuts.
CARRIED

Mayor Bill Irving

Alberni-Clayoquot Regional District

- Next meeting is April 10, 2013.
- Budget allocation from the Regional District is decreasing this year due to assessment issues.

Pacific Rim Harbour Authority

- Meeting in June 2013 to discuss reasons for the non-implementation of District of Ucluelet's harbour plan and need for a federal program.

Aquarium Board

- Queries, recommendations, and requests will be coming forward once the Board has details in place.

Toquart Band

- Attended meeting regarding the boat launch/campground closure in Toquart Bay.
- Kayak groups discussed misrepresentation of issue by the media that the closures were in District of Ucluelet.
- Provincial government has responded and will develop a factually-based press release in collaboration with District of Ucluelet and Chamber of Commerce.

Yuułu?ii?ath

- Met with superintendant of Yuułu?ii?ath First Nations school, Ucluelet First Nations (Yuułu?ii?ath, Clayoquat, Toquaht), District of Ucluelet, and District of Tofino to discuss issues.
- Superintendent of Yuułu?ii?ath First Nations school will speak with North College regarding possibility of bringing entry level training classes to the west coast, geared toward west coast activities and opportunities.

Ucluelet Article

- B.C. business magazine is writing an article on Ucluelet; will be coming next month to work on the article.

NEW BUSINESS:

Boat Basin Sign

- Sign was removed from boat basin after Council received a petition to remove it; Chamber of Commerce would like to have the sign installed at the new Chamber building.

Bob Wright

- Meeting with Mr. Bob Wright on April 11, 2013 to thank him for his years of investment in the community.

Coast Guard Closure

- Staff and Council have put together a draft press release to present to the Minister of Fisheries and Oceans to re-iterate the District's concerns and possibly persuade them to reverse the closure.

Pat Leslie

- It is with great regret that Council acknowledges the passing of Pat Leslie, a teacher, multiple committee member, and long-term resident of Ucluelet.

Moved by Councillor Irving, seconded by Councillor Mole to ask staff to build a new "Welcome to Ucluelet", size-appropriate sign for the Small Craft Harbour boat basin using SCH funds.

CARRIED

PUBLIC QUESTION PERIOD

Council received comments from the public.

ADJOURNMENT:

Mayor Irving suspended the regular council meeting at 8:29 pm into closed session. The closed session adjourned at 8:31 pm and the regular council meeting was resumed at 9:00 pm. Mayor Irving adjourned the regular council meeting at 9:02 pm.

CERTIFIED CORRECT: Minutes of the Regular Council Meeting held on Tuesday, April 09 at 7:30 pm in the George Fraser Community Room, 500 Matterson Road, Ucluelet, BC.

Bill Irving
Mayor

Andrew Yeates
CAO

DISTRICT OF UCLUELET
Minutes of the Harbour Authority and Regular Council Meeting
held in the Board Room, 200 Main Street
Ucluelet, BC on April 15, 2013 at 12:00 pm

COUNCIL PRESENT:

Mayor Irving
Councillor Lyons
Councillor Mole
Councillor Oliwa

STAFF PRESENT:

Andrew Yeates, CAO
Jeanette O'Connor, CFO

CALL TO ORDER:

Mayor Irving called the meeting to order at 12:09 pm.

APPROVAL OF MINUTES:

N/A

CORRESPONDENCE:

None

INFORMATION ITEMS:

None

REPORTS:

None

LEGISLATION:

None

LEGAL:

Contract and Legal Update

ADJOURNMENT:

Mayor Irving suspended the special council meeting at 12:10 pm into closed session. The closed session adjourned at 12:30 pm and the regular council meeting was resumed. Mayor Irving adjourned the regular council meeting at 12:31 pm.

CERTIFIED CORRECT: Minutes of the Regular Council Meeting held on Monday, April 15, 2013 at 12:00 pm in the Board Room, 200 Main Street, Ucluelet, BC.

Bill Irving
Mayor

Andrew Yeates
CAO

DISTRICT OF UCLUELET



DISTRICT OF UCLUELET

Request to Appear as a Delegation

All delegations requesting permission to appear before Council are required to submit a written request or complete this form and submit all information or documentation by 11:00 a.m. the Wednesday preceding the subsequent Council meeting. Applicants should include the topic of discussion and outline the action they wish Council to undertake.

All correspondence submitted to the District of Ucluelet in response to this notice will form part of the public record and will be published in a meeting agenda. Delegations shall limit their presentation to ten minutes, except by prior arrangement or resolution of Council.

Please arrive by 7:20 p.m. and be prepared for Council meeting. The Mayor (or Acting Mayor) is the chairperson and all comments are to be directed to the chairperson. It is important to address the chairperson as Your Worship or Mayor Irving.

The District Office will advise you of which Council meeting you will be scheduled for. For more information contact Jeanette O'Connor, Manager of Finance at 250-726-4771 or email; info@ucluelet.ca

Requested Council Meeting Date: _____ April 23, 2013 _____

Organization Name: _____ West Coast Aquatic _____

Name of Presenter: _____ Jennifer Spencer _____

Name of Applicant if Other than Above: _____

Contact Phone Number & Email: _____ 250.731.4070 jennifer@westcoastaquatic.ca _____

Mailing Address with Postal Code: _____

Audio/Visual requirements: Laptop Projector Screen

Topic: _____ Marine Planning in Barkley and Clayoquot Sound: 1. opportunities and steps forward for for planning, 2. up-dates on technical marine planning sessions and products, 3. opportunities for jointly developing a harbour use plan with Yuułuᑭᑦᑎᑦᑎᑦ Nation 4. potential LOI with governments for marine planning implementation.

Action You Wish Council to Take: 1. Clarify District of Ucluelet's participation in designing draft marine scenario with West Coast Aquatic and other jurisdictions and 2. outline next steps for District of Ucluelet's involvement with planning scenario development with West Coast Aquatic and other bilateral conversations necessary for plan development.



DISTRICT OF UCLUELET

APR 14 2013

Request to Appear as a Delegation

All delegations requesting permission to appear before Council are required to submit a written request or complete this form and submit all information or documentation by 11:00 a.m. the Wednesday preceding the subsequent Council meeting. Applicants should include the topic of discussion and outline the action they wish Council to undertake.

All correspondence submitted to the District of Ucluelet in response to this notice will form part of the public record and will be published in a meeting agenda. Delegations shall limit their presentation to ten minutes, except by prior arrangement or resolution of Council.

Please arrive by 7:20 p.m. and be prepared for Council meeting. The Mayor (or Acting Mayor) is the chairperson and all comments are to be directed to the chairperson. It is important to address the chairperson as Your Worship or Mayor Irving.

The District Office will advise you of which Council meeting you will be scheduled for. For more information contact Jeanette O'Connor, Manager of Finance at 250-726-4771 or email; info@ucluelet.ca

April 23rd

Requested Council Meeting Date: May 8th, 2013

Organization Name: Clayoquot Biosphere Trust

Name of Presenter: Marcie DeWitt

Name of Applicant if Other than Above: _____

Contact Phone Number & Email: 250.726.5019, Marcie@clayoquotbiosphere.org

Mailing Address with Postal Code: Box 67, Tofino BC, V0R 3A0

Audio/Visual requirements: Laptop Projector Screen

Topic: Biosphere Centre Community Consultation information session

Action You Wish Council to Take: Receive information, provide feedback and any recommendations for the project

C-1

PORT ALBERNI & DISTRICT LABOUR COUNCIL
CLC & BC FEDERATION OF LABOUR AFFILIATED
Serving the Alberni Valley and West Coast of Vancouver Island since 1964

3940 Johnson Road
Port Alberni, BC V9Y 5N5

APR 10 2013

Dave Warrender, President
Phone: 250-724-1852
e-mail: mdwarrender@shaw.ca

Nancy Czigany, Secretary
Phone: 250-724-1139
e-mail: czigany@shaw.ca

District of Ucluelet
P.O. Box 999
Ucluelet, BC V0R 3A0

March 20, 2013

Dear Mayor Irving and Council;

Re: April 28th – National Day of Mourning

The Port Alberni and District Labour Council will be holding its annual National Day of Mourning service on April 28th at the United Steelworkers' Hall in Port Alberni.

Because the Port Alberni and District Labour Council also serves the West Coast of Vancouver Island, we are sending you posters, stickers and a proclamation. We ask the District of Ucluelet to adopt the proclamation and to display the posters in respect for all workers who have been killed or injured while on the job.

We have also provided you with a National Day of Mourning flag. We request that you fly the flag at half-mast on April 28th and throughout the following week out of respect for workers who have died on the job. Please keep this flag and fly it each year during the week of April 28th. Or, if you prefer, return the flag to us and we will send it to you again each year.

Thank you for giving consideration to our request.

Respectfully,



PORT ALBERNI & DISTRICT LABOUR COUNCIL
Dave Warrender, President

WLB

/npc

C-1(a)

Proclamation

WHEREAS: Every year, more than 1,000 Canadian workers are killed on the job.

AND WHEREAS: Thousands more are permanently disabled.

AND WHEREAS: Hundreds of thousands are injured.

AND WHEREAS: Thousands of others die from cancer, lung disease, and other ailments caused by exposure to toxic substances at their workplaces.

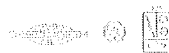
AND WHEREAS: April 28 of each year has been chosen by the Canadian Labour Congress as:

- a Day of Mourning for these victims of workplace accidents and disease;
- a day to remember the maximum sacrifice they have been forced to make in order to earn a living;
- a day to renew approaches to governments for tougher occupational health and safety standards, and more effective Compensation;
- a day to rededicate ourselves to the goal of making Canada's workplaces safer.

AND WHEREAS: April 28th was proclaimed a "Day of Mourning" by an Act of Parliament on February 1st, 1991.

I _____, of _____
do hereby proclaim April 28 as an annual Day of Mourning in recognition of workers killed, injured or disabled on the job.

Signed: _____



R-1

District of Ucluelet
Expenditure Voucher

G-08/13

Date: April 17, 2013

Page: 1 of 4

CHEQUE LISTING:

AMOUNT

Cheques: # 18812 - # 18883

\$

99,613.39

PAYROLL:

PR # 008/13

63,787.12

\$ 163,400.51

RECEIVED FOR INFORMATION AT MEETING HELD:

April 23, 2013

Jeanette O'Connor
CFO

R-1(a)

Report: M:\live\lapchks.p
Version: 010003-L58.68.00
User ID: barb

District of Ucluelet
AP Cheque Listing
Cheque # From 018812 To 018883(Cheques only)

Page: 1 of 3
|+X_T=a@ ~ ■ ■=k.F_δgñi 78/V^#3L>n≡



Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
018812	002	05/04/2013	BC206	BC ASSESSMENT AUTH	2012 GIL	2012 PILT & GILT R	1,341.74		1,341.74	
018813	002	05/04/2013	MF207	MUNICIPAL FINANCE	2012 GIL	2012 PILT & GILT R	3.98		3.98	
018814	002	05/04/2013	RD205	ALBERNI-CLAYOQUOT	2012 GIL	2012 PILT & GILT R	8,844.65		8,844.65	
018815	002	05/04/2013	RH204	REGIONAL HOSPITAL	2012 GIL	2012 PILT & GILT R	6,830.53		6,830.53	
018816	002	05/04/2013	AL001	ACKLANDS - GRAINGE	4354 0507261	GLOVES/MIRROR/WIPE	284.33		284.33	
018817	002	05/04/2013	BC700	BC LIFE	75744	APR/13	2,468.82		2,468.82	
018818	002	05/04/2013	CCH01	CYNAMOKA COFFEE HO	311509	COUNCIL LUNCH MEET	82.32		82.32	
018819	002	05/04/2013	CE004	CORPORATE EXPRESS	32455609 32487593	B/O HANGING STRIPS OFFICE SUPPLIES	8.94 380.46		389.40	
018820	002	05/04/2013	CF265	CLIVE FREUNDLICH,	9088 9087	FREUNDLICH-MAR 10- FREUNDLICH-MAR22-2	479.81 7,960.40		8,440.21	
018821	002	05/04/2013	CGISC	CGIS CENTRE	41365	APR/13	332.60		332.60	
018822	002	05/04/2013	CLC12	CARVELLO LAW CORPO	550 546 545 553 549 548 544 547 543 551 552	101034 101022 101020 101038 101032 101029 101018 10101026 101007 101035 101037	201.43 1,050.56 303.24 176.85 257.04 202.83 1,429.56 975.46 1,323.11 571.87 401.46		6,893.41	
018823	002	05/04/2013	CP300	CRITERION PICTURES	759265	MAR/13	79.97		79.97	
018824	002	05/04/2013	CT002	CLEARTECH INDUSTRI	526410 SJC	4 SOD.HYPOCHLORITE	733.38		733.38	
018825	002	05/04/2013	DC001	DOLAN'S CONCRETE L	UK33710 UP70632	CEDAR ROAD CEDAR ROAD	554.96 216.54		771.50	
018826	002	05/04/2013	EL048	ERIK LARSEN DIESEL	710281	CAPSCREWS	26.32		26.32	
018827	002	05/04/2013	ET978	EEFTINK TED	120583	EEFTINK CAD	128.80		128.80	
018828	002	05/04/2013	FS004	FOUR STAR WATERWOR	41018	NEPTUNE ICE	170.18		170.18	
018829	002	05/04/2013	HFP01	HOLY FAMILY PARISH	120581	DONATION	100.00		100.00	
018830	002	05/04/2013	LP638	LARKIN PETER	120582	LARKIN-LIVE FIRE 1	979.92		979.92	
018831	002	05/04/2013	MC481	MARTIN CHRISTINE	120576	MARTIN-FEB/MAR COM	48.50		48.50	
018832	002	05/04/2013	MS170	REVENUE SERVICES O	APR/13	APR/13	2,547.50		2,547.50	
018833	002	05/04/2013	ND001	VING VI NEWSPAPER	WNDI00001276 WNDI00001245 WNDI00001244	SCH ADVERTISEMENT SPRING REC GUIDE SCH/REC/POST IT	285.37 89.60 308.67		683.64	
018834	002	05/04/2013	NI005	NORTH ISLAND LABOR	85126	101479-01/02	56.00		56.00	
018835	002	05/04/2013	PB002	PACIFIC BLUE CROSS	APR13081897 APR13053617	APR/13 APR/13	2,180.49 1,824.27		4,004.76	
018836	002	05/04/2013	RK125	ROSENE KAT	120580	ROSENE-FEB/MAR COM	72.75		72.75	
018837	002	05/04/2013	RL068	RIVERA LYVIER	120578	RIVERIA-MARCH PUNC	413.28		413.28	
018838	002	05/04/2013	ROGER	ROGERS WIRELESS	1214163774	MAR/13	83.87		83.87	
018839	002	05/04/2013	S9326	SMULDERS MANDAI A	120575	SMULDERS-MAR17-23/	1,433.60		1,433.60	
018840	002	05/04/2013	SC006	SOFTCHOICE CORPORA	3320599	REMOTE DESKTOP SER	567.45		567.45	

Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
018841	002	05/04/2013	SE130	WESTERRA EQUIPMENT	255003923	BRUSH/WAFER	420.67		420.67	
018842	002	05/04/2013	SF061	STEVENS FLICKERINE	120577	STEVENS-FEB/MAR CO	648.08		648.08	
018843	002	05/04/2013	TA105	TRODDEN ALLAN	2021	SLATE-FRONT COUNT	800.00		800.00	
018844	002	05/04/2013	TSC19	TRANSPARENT SOLUTI	6274	APR/13 SPAM	22.35		22.35	
018845	002	05/04/2013	TU428	TOURISM UCLUELET	JAN/13	JAN/13	4,625.25		4,625.25	
018846	002	05/04/2013	UC142	UCLUELET CONSUMER'	CO102 7843 CO108 7480	SWEEPER REFILS CREAM	17.45 7.98		25.43	
018847	002	05/04/2013	UR849	UCLUELET RENT-IT C	15223 15363	CHIESEL LAWN COMB	39.13 76.72		115.85	
018848	002	05/04/2013	UV146	UCLUELET VOLUNTEER	Q1-2013	Q-1-2013	2,100.00		2,100.00	
018849	002	05/04/2013	ZN061	ZYLBERMAN NOAM	120579	ZYLBERMAN--FEB/MAR	24.25		24.25	
018850	002	12/04/2013	ACE92	ACE COURIER SERVIC	1479206	THROTTLE PARTS/BRU	102.16		102.16	
018851	002	12/04/2013	AD004	TYCO INTEGRATED SE	80080700	APR/13 UCC	146.84		146.84	
018852	002	12/04/2013	AGS11	AGS BUSINESS SYSTE	424252	APR/13 COPY COUNT	154.01		154.01	
018853	002	12/04/2013	AJP15	ARCHIE JOHNSTONE P	8007-2 8502 4973	FILTERS, BELTS, BE THERMOSTAT REPLACE TOILET REPLACEMENT	2,688.00 1,105.55 336.00		4,129.55	
018854	002	12/04/2013	BFS10	BARR PLASTICS, INC	INV016330	CAGE TOTE	345.24		345.24	
018855	002	12/04/2013	BJ003	BIRD J STEPHEN	120589 120585	LUMBER, PIPE, SCRE BIRD HAABC AGM	271.83 389.60		661.43	
018856	002	12/04/2013	BS685	BIRD J STEPHEN	18	D373	2,786.12		2,786.12	
018857	002	12/04/2013	CCL88	CORLAZZOLI CONTRAC	207047	BIG BEACH TREE CLE	672.00		672.00	
018858	002	12/04/2013	CE004	CORPORATE EXPRESS	32555363 32555088	TONER FLASH DRIVES/TABS/	302.38 225.71		528.09	
018859	002	12/04/2013	CI192	CIBC - VISA CENTRE	28746-14008		2,879.46		2,879.46	
018860	002	12/04/2013	CVIH1	VANCOUVER ISLAND H	32842 32841	UCC	250.00 150.00		400.00	
018861	002	12/04/2013	dc796	DAVE'S CONTRACTING	249331	LYCHE UPGRADE	7,437.75		7,437.75	
018862	002	12/04/2013	EL048	ERIK LARSEN DIESEL	710328 710314	TORRO TUNE-UP HYDRAULIC HOSE, OR	158.63 83.37		242.00	
018863	002	12/04/2013	FS004	FOUR STAR WATERWOR	41044	GASKET/BOSS PIPE	924.96		924.96	
018864	002	12/04/2013	FW050	FAR WEST FOODS GRO	271019	WATER/TISSUE	87.09		87.09	
018865	002	12/04/2013	IH042	INNER HARMONY SERV	2123 2124	JAN/13 FEB/13	509.60 509.60		1,019.20	
018866	002	12/04/2013	IVC25	IMPACT VISUAL COMM	85651	MOLE BUSINESS CARD	99.68		99.68	
018867	002	12/04/2013	JM003	MORROW JOLEEN	120586	MORROW-WSI RECERT/	268.82		268.82	
018868	002	12/04/2013	KS073	TOTAL DELIVERY SYS	149961	1010218;1013386	61.80		61.80	
018869	002	12/04/2013	LOI04	LIESCH OFFICE INTE	2251		2,113.33		2,113.33	
018870	002	12/04/2013	LOI04	LIESCH OFFICE INTE	2253	COMPUTER MOUNT	293.44		293.44	
018871	002	12/04/2013	ND001	VING VI NEWSPAPER	266757	SUMMER POSITIONS	374.80		374.80	
018872	002	12/04/2013	NI005	NORTH ISLAND LABOR	85261	101639 01/02	52.50		52.50	

R-1(c)

Report: M:\livelap\apchklsx.p
Version: 010003-L58.68.00
User ID: barb

District of Ucluelet
AP Cheque Listing
Cheque # From 018812 To 018883(Cheques only)

Page: 3 of 3
Date: 18/04/13
Time: 10:51:36

Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
018873	002	12/04/2013	PB104	PIONEER BOAT WORKS	68850	MCAVOY-RAIN SUIT	89.82		89.82	
018874	002	12/04/2013	PC004	ORKIN CANADA	4647332	PEST CONTROL	109.76		109.76	
018875	002	12/04/2013	SBR01	SONBIRD REFUSE & R	15290 15272	OFFICE RENOS MAR/13	1,479.74 3,080.00		4,559.74	
018876	002	12/04/2013	SE130	WESTERRA EQUIPMENT	255003821 255003822	WASHER WASHER	20.47 20.47		40.94	
018877	002	12/04/2013	SH219	SARGENT HEATHER	120587	SCAT PROGRAM	735.39		735.39	
018878	002	12/04/2013	sj004	S & J SERVICES	827648 827650 827649 530756 827646	MAR/13 JANITORIAL MAR/13 JANITORIAL MAR/13 MAR/13 MAR/13	672.00 147.84 336.00 358.40 1,478.40		2,992.64	
018879	002	12/04/2013	SO001	SOCAN	120588	CHOW DOWN/MUSIC LI	33.11		33.11	
018880	002	12/04/2013	tm005	TELUS MOBILITY	20503102146	MAR/13	1,279.22		1,279.22	
018881	002	12/04/2013	TN235	THOMPSON NICOLE	120584	THOMPSON-TRAMPOLIN	1,495.75		1,495.75	
018882	002	12/04/2013	TP002	TELUS	04200486539	MAR/13	4,865.39		4,865.39	
018883	002	12/04/2013	UC142	UCLUELET CONSUMER'	CO104 0098	AIR HORN/BELL/SPRA	36.07		36.07	
Total:							99,613.39	0.00	99,613.39	

*** End of Report ***



R-2

REPORT TO COUNCIL

MEETING DATE: April 23, 2013 FILE NO: XREF: FOLIO 151.212
FROM: JOHN TOWGOOD, PLANNING ASSISTANT
SUBJECT: SIGN VARIANCE PERMIT FOR LOT 1, PLAN 860202, DISTRICT 9,
"THE MOORAGE", 1917 PENINSULA ROAD AND 1920 LYCHE ROAD

Recommendation:

1. THAT Council consider approval of the following recommendation:

A Sign Variance Permit be issued on the above referenced property to increase the allowable number of Business Directory Signs from one sign per property to two signs per property subject to the conditions outlined below and within the body of this report.

- a) Adherence to the submitted Sign Variance Permit drawings and documentation including conditions and commitments outlined herein and noted in the following report.

Purpose:

To consider the issuance of a Sign Variance Permit to increase the allowable number of Business Directory Signs from one sign per property to two signs per property for commercial businesses within the Moorage Development.

Background:

Planning Staff are in receipt of an application for a Sign Variance Permit at the above referenced address. The site is located overlooking the inner harbor on the northeast corner of Peninsula and Lyche (attachment 1 & 2). The site is zoned CS-7 and consists of two distinct buildings; the eastern building being addressed off of Lyche Road (1920) and the western building being addressed off of Peninsula Road (1917). There are a total of 13 commercial spaces, 4 ground floor north facing (E1-E4), 4 ground floor west facing (W1-W4) and 5 second floor east facing (WU1-WU4).

R-2(a)

Sign Variance Permit Application:

A sign variance may only be considered by Council as stated in the Sign Bylaw number 1060 2007, Section 2.2.

2.2 Sign Variance Permit Application

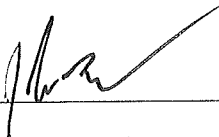
2.2.1 When a proposed sign and the work related to it do not conform to the provisions of this bylaw, the applicant may apply for a Sign Variance Permit. See sign Variance Permit Guidelines, Schedule "D".

2.2.2 Before a Sign Variance Permit will be considered by Council, the applicant must apply to the Bylaw Enforcement Officer for a Sign Permit, and the Bylaw Enforcement Officer will submit both applications to Council for decision(s).

The applicant, Dave Thomas acting on behalf of the Moorage Strata, has requested that Council consider a variance to allow the number of Business Directory Signs be increased from one sign per property to two signs per property for the Moorage Development. The purpose of a directional sign is to identify all the businesses of a multi business site and direct street traffic to them. The moorage has 8 Business units fronting Lyche Road and 5 units off the upper parking lot accessed from Peninsula Road. As per his attached letter of submission Mr. Thomas requests that a directory sign be located at each of these access points to give clear and meaningful messaging to the businesses of the subject site.

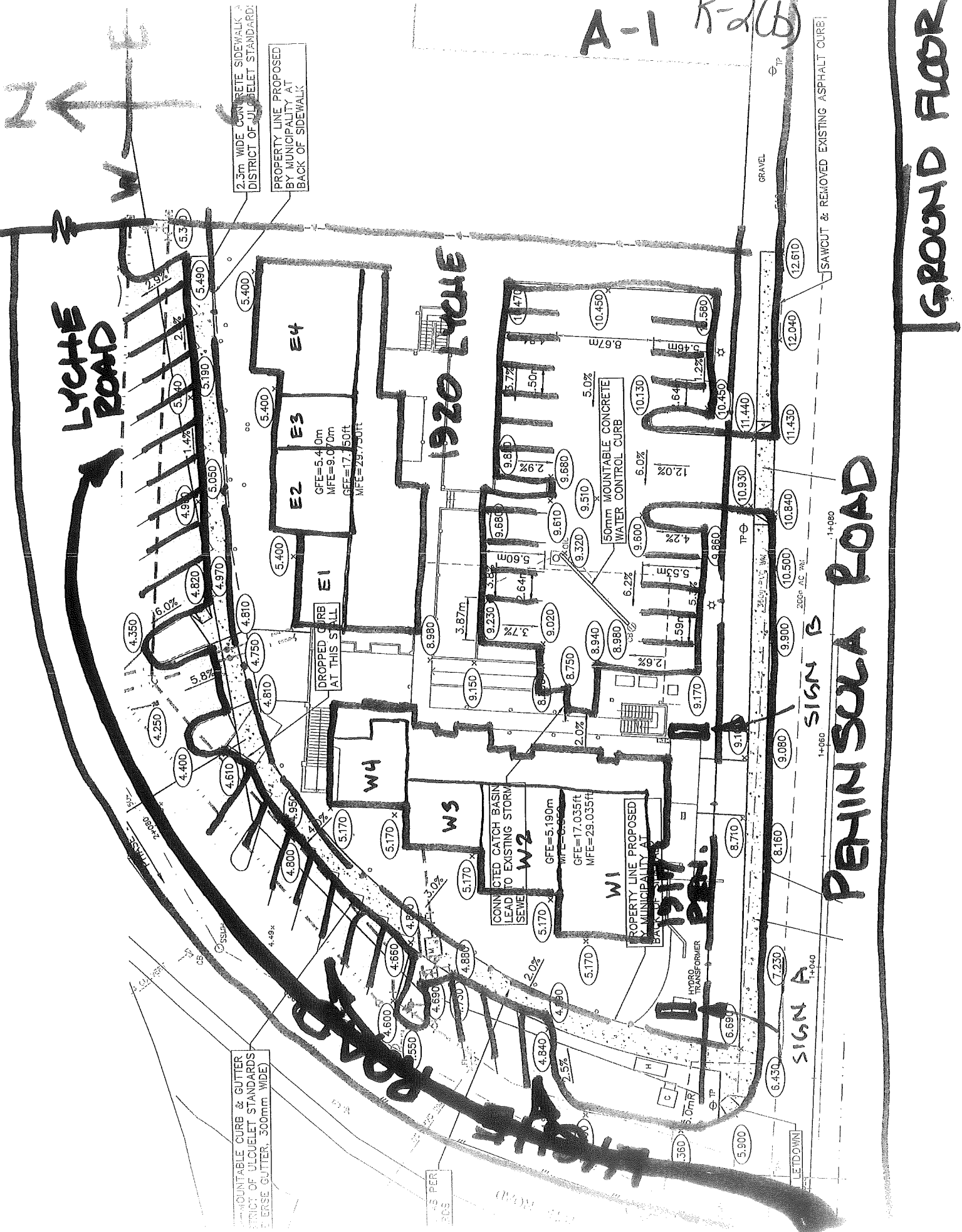
Summary:

Planning staff recognize the complexity of a mixed use site with the additional challenge of commercial units accessed via two street frontages. As directory signs serve to indicate location of units and act as way finding signage it is reasonable that a second sign, closer to the units, be requested. As the 2nd sign is located within a landscaped area its presence is less obtrusive. All other aspects of the sign bylaw have been adhered to.



John Towgood,

Planning Assistant



A-1 R-2(b)

LYCHE ROAD

PENINSULA ROAD

GROUND FLOOR

2.3m WIDE CONCRETE SIDEWALK IN DISTRICT OF ULCHELET STANDARD.
PROPERTY LINE PROPOSED BY MUNICIPALITY AT BACK OF SIDEWALK.

MOUNTABLE CURB & GUTTER IN DISTRICT OF ULCHELET STANDARDS (LARGE GUTTER, 300mm WIDE)

E2
E3
E4
GFE=5.40m
MFE=9.070m
GFE=17.50ft
MFE=29.750ft

CONCRETE CATCH BASIN LEAD TO EXISTING STORM SEWER
W2
GFE=5.190m
MFE=6.66m
GFE=17.035ft
MFE=29.035ft

PROPERTY LINE PROPOSED BY MUNICIPALITY AT BACK OF SIDEWALK
W1

SIGN B
1+060

SIGN A
1+040

SAW CUT & REMOVED EXISTING ASPHALT CURB

GRAVEL

HYDRO TRANSFORMER

LETDOWN

3920 LYCHE

300 PER

A3 (A)

R-2(d)

The Moorage Strata VIS6724

April 15/2013

To: District of Ucluelet

Attn: John Towgood

Re: The Moorage - Exterior directory signage.

To Whom it may concern,

We would like you to consider a variance to the current sign bi-law in order to allow something that is currently lacking at the Moorage development; **clear and meaningful directory signage**. We feel this is essential in order to increase exposure for the commercial tenants, and to provide potential customers clear direction to the various businesses and associated parking areas.

We have determined ,that we require a total of eight individual directory spaces based on the fact that 5 of the 13 CRU's already have decent exposure. We feel that placing 8 separate business names on 1 directory sign will appear very cluttered and difficult to read, especially while driving. Also, the text size may have to be compromised to the point it may be ineffective. Another consideration is that The Moorage development is made up of 2 separate buildings, each having separate points of access and parking areas. Separate signs would represent the various businesses in a meaningful and practical way.

The purpose of the first directory sign ("A" IN ATTACHED PICTURE) would be to direct traffic onto Lyche Road in order to access businesses in Cru's 1,2,3,4- 1920 Lyche Road "East Building" by way of a directory sign installed between the BC Hydro transformer and the public sidewalk on the corner of Lyche Rd & Peninsula Rd.

The purpose of the second directory sign ("B" IN ATTACHED PICTURE) would be to guide people to the 4 CRU's #105,106,107,109 -1917 Peninsula Road via the ramp to the upper Parking Lot .These units are quite hidden from the road, especially to vehicle traffic. See Picture.

R-2(e)

A4 (B)

The overall look of the sign is to be "West Coast" and linked to The Moorage construction through the use of the same brown pilings used as Sign support posts. We propose that it would be similar to the details in the attached rendering whereby the developments name "The Moorage" would be represented on the top, followed by four individual panels below. The actual directory panels would be approximately 10 inches in height and approximately 48" long each having a 2" space to allow wind to pass through as well as offer "some" visual connection for pedestrians and drivers alike. The support posts would be painted treated poles capped with zinc flashing to mimic the rest of the brown poles throughout the Moorage property. The individual sign panels would be either pre-finished wood, or aluminum clad panels with wood-look 3M vinyl and then lettering applied over * These details are still being researched.

The overall size of the two signs would be identical, both being within the current allowable size of 37.8 sq'. The lower sign (A) will have to be raised slightly above the BC Hydro transformer in order to be visible from the western approach. The second sign (B) further up the hill, would be appreciably lower in a way that would blend in with the surrounding landscaping while maintaining decent visibility from the western approach.

We are eager to advance to process and hope you support our proposal and allow this variance to your current Bylaw..

Dave Thomas,

Secretary & treasurer,


The Moorage Strata VIS6724

250-714-8605

AK
R-2(A)

the
moorage
⚓

CAP N' HOOK

 Central Westcoast Forest Society

The
Westerly News

←



64" ^{4.25}

AG

R-2(g)

48" ⁴

the
moorage



24.08

UNIT 105

UNIT 106

UNIT 107

UNIT 109

74" ^{6.19}

90" ^{7.5}

64"

48

A7

R-2(H)

the
moorage



26"

CAP N^o 9 HOOK



Central Westcoast Forest Society

The
Westerly News



90"

7.5

66"

20"
66

R-26(i)

A8



R-2(j)



R-3

UCLUELET RECREATION COMMISSION

Minutes of the Meeting of the Ucluelet Recreation Commission
held on March 13th, 2013, 5:00 pm
At Ucluelet Community Centre in Activity Room 2,
At 500 Matterson Drive, Ucluelet, B.C.

COMMISSIONERS PRESENT

Marva Chandler Russel Roper
Marilyn McEwen Dario Corlazzoli
Elgin Ambrose

REGRETS

Brechan Bird
Kirk Thibert

STAFF PRESENT

Abby Fortune, Director of Recreation
Nicole Laderoute, Recreation Assistant, Secretary

A. CALL TO ORDER

Chair McEwen called the meeting to order at 5:07 pm.

B. ADOPTION OF THE AGENDA

It was moved by Commissioner Roper and seconded by Commissioner Chandler to adopt the Agenda for March 13, 2013.

CARRIED

C. ADOPTION OF THE THE MINUTES

It was moved by Commissioner Chandler and seconded by Commissioner Roper to adopt the Minutes of February 13th, 2013.

Errors & Omissions

None.

CARRIED

D. UNFINISHED BUSINESS ARISING FROM MINUTES

Councillor Mole was welcomed as the new Council Representative to Recreation Commission.
Councillor Corlazzoli will continue attending Recreation Commission meetings in the capacity of Recreation Commissioner.
Further discussion took place regarding Chowder Chowdown. Roles and times of arrival were confirmed for the various members of the Recreation Commission.

E. REPORTS

It was moved by Councillor Mole and seconded by Commissioner Chandler to receive Reports for discussion. Discussion took place around R-1, regarding Parks and Recreation Master Plan Schedule – please see Section H – Assignment of Tasks for important dates and action list.

Discussion took place around R-2, regarding Youth Coordinator Report, the Director of Recreation reported that tracking of program attendance numbers has commenced as per request of Councillor Corlazzoli.

R-3(a)

F. NEW BUSINESS/OTHER BUSINESS

Discussion took place around the details of the Music Festival taking place in Ucluelet in August 22-23rd. Director of Recreation noted the importance of having templates for special events in place.

G. NEXT MEETING

- April 17th, 2013 at 5pm Ucluelet Community Centre, Activity Room 2

H. ACTION LIST (please refer to these and complete them by the next meeting date or as requested)

All Commissioners

- Asked to review the Parks & Recreation Master Plan Rewrites and **email any feedback to Abby Fortune by Friday, April 5th**

Abby Fortune

-complete rewrites on Recreation Master Plan, send out to Commissioners by April 12th and review with Recreation Commission at next meeting, Wednesday, April 17th

Marva Chandler

-ask RCMP Sargeant to write a letter about Youth arrest rates, decrease has been witnessed in the last three years

I. ADJOURNMENT

It was moved by Commissioner Mole to adjourn the meeting. Meeting adjourned at 6:05pm.



BR-1

REPORT TO COUNCIL

To: Mayor and Council **FILE NO:** BYLAW 1153, 2013
FROM: Karla Robison, Manager of Environmental and Emergency Services
MEETING DATE: April 23, 2013
SUBJECT: UCLUELET MARINE DEBRIS RESERVE FUND BYLAW 1153, 2013

Recommendation:

That Council gives up to three readings to the "Ucluelet Marine Debris Reserve Fund Bylaw No 1153, 2013.

Purpose:

To establish a separate fund, Marine Debris Reserve Fund, for Ucluelet's Marine Debris Program, a strategy which includes addressing potential marine debris from the March 11, 2011 Japan earthquake and tsunami. The District of Ucluelet "Marine Debris Reserve Fund" will be used to support the collection, separation and sorting, storage, processing, and transporting of marine debris into existing recycle systems (i.e., marine debris end-of-life cycle). The Marine Debris Reserve Funds can also be applied to the District of Ucluelet's National Oceanic Atmospheric Administration scientific monitoring plot, community and visitor clean-up programs, response and recovery planning, establishment and development of specialized clean-up teams, regional networking, educational programs and seminars, and a communications plan.

Background:

Tourism Ucluelet and its stakeholder volunteer committee will travel across Canada (east to west) in an RV from May 1 to June 25, 2013 to increase awareness of Ucluelet as a destination location on the West Coast of Vancouver Island.

On this tour, the committee has offered to promote Ucluelet's Marine Debris Program through large scale photos and information wrapped on the RV, a postcard and media coverage. Along with this promotion the committee has offered to accept donations on behalf of the District of Ucluelet through a Marine Debris Reserve Fund.

Summary:

Funding is essential for the advancement of a successful Marine Debris Program for the community of Ucluelet.

A handwritten signature in cursive script, appearing to read "K. Robison".

Karla Robison, Manager of Environmental & Emergency Services

**District of Ucluelet
Bylaw No. 1153, 2013**

A bylaw to establish a Marine Debris Reserve Fund

WHEREAS the District of Ucluelet wishes to establish a Reserve Fund for the provision of Ucluelet's Marine Debris Program, a strategy which includes addressing potential marine debris from the March 11, 2011 Japanese earthquake and tsunami.

NOW THEREFORE the Council of the District of Ucluelet, in open meeting assembled, enacts as follows:

There shall be and is hereby established a reserve fund under the provisions of Section 188 of the *Community Charter*, to be known as the District of Ucluelet "Marine Debris Reserve Fund". The following shall apply to all funds collected by the District of Ucluelet for the collection, separation and sorting, storage, processing, and transporting of marine debris into existing recycle systems (i.e., marine debris end-of-life cycle). The Marine Debris Reserve Funds can also be applied to the District of Ucluelet's National Oceanic Atmospheric Administration scientific monitoring plot, community and visitor clean-up programs, response and recovery planning, establishment and development of specialized clean-up teams, regional networking, educational programs and seminars, and a communications plan.

1. Money collected, or as otherwise provided from time to time, specifically for Ucluelet's Marine Debris Program will be paid into the Marine Debris Reserve Fund.
2. The moneys set aside shall be deposited in a separate bank account and until required to be used may be invested in the manner provided for by the *Community Charter* and/or *Local Government Act*.
3. Moneys in the Reserve Fund shall only be used for expenditures for the collection, separation and sorting, storage, processing, and transporting of marine debris into existing recycle systems (i.e., marine debris end-of-life cycle). The Marine Debris Reserve Funds can also be applied to the District of Ucluelet's National Oceanic Atmospheric Administration scientific monitoring plot, community and visitor clean-up programs, response and recovery planning, establishment and development of specialized clean-up teams, regional networking, educational programs and seminars, and a communications plan addressing Ucluelet's Marine Debris Program.

Administrative Provisions

4. This bylaw may be cited as District of Ucluelet "Marine Debris Reserve Fund Bylaw No. 1153, 2013".

READ A FIRST TIME this xx day of **Month, 2013**

READ A SECOND TIME this xx day of **Month, 2013**

READ A THIRD TIME this xx day of **Month, 2013**

ADOPTED this xx day of **Month, 2013**

A TRUE AND CORRECT COPY of "Marine Debris Reserve Fund Bylaw No. 1153, 2013."

Mayor
Bill Irving

Corporate Officer
Andrew Yeates

B-1(a)

THE CORPORATE SEAL of the
District of Ucluelet was hereto
affixed in the presence of:

Corporate Officer
Andrew Yeates